

Your child's school journey starts here.

Say hello to Winterslow.

We are looking forward to starting a new year with our current families and welcome our new families to Winterslow.

Here is a booklet of information for you to share with your child ready for the new school year.



We are happy to answer any questions or queries, so please contact the school office.

Mrs Malcolm and the staff team

admin@winterslow.wilts.sch.uk

01980 862 446

Explore Discover Sparkle

As light of the world Matthew 5: 14-16



WINTERSLOW C.E. PRIMARY SCHOOL

Explore Discover Sparkle
'As light of the world' Matthew 5:14-16

Pickwick
Academy Trust



Welcome to Winterslow

Our welcome booklet is designed to provide information for families about our school.

If you have any further questions or queries, please don't hesitate to get in touch via our school office and we would be happy to help you.

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Welcome to Winterslow

Please familiarise yourself with the routines and expectations ready for the academic year

Our school day

We will open the school gates on the KS2 playground at 8:25am and all children are expected to arrive for 8:30am and begin learning activities in class. A member of staff will be on duty to pass on any messages to class teachers. Please say 'goodbye' to your child (Y1-Y6) on the KS2 playground and they will make their way into school. If your child uses the school bus they are due to arrive at school for 8:30am. **For safeguarding reasons, parents are not permitted inside the school building before school.**



Robins (hall)



Skylarks and Wrens
(KS1 corridor)



Kingfishers and Woodpeckers
(KS2 corridor)



Chaffinch class



Swallows
(KS2 corridor)

At the end of the day, Robins will be dismissed from the gazebo area. Skylarks, Wrens and Swallows will meet parents on the KS1 playground. Kingfishers, Woodpeckers and Chaffinch will meet parents on the KS2 playground.

What to wear

ORDER FROM <https://www.mapac.com/education/parents/uniform/winterslowcesp51rd>

Charcoal or black trousers/shorts

Charcoal or black skirt/pinafore

White polo shirt

Royal blue cardigan/jumper

(logo option available)

Plain grey or white socks/tights

Plain black shoes/trainers

Long hair tied back/ **plain** hair band

One pair of single stud earrings

No other jewellery or hair accessories



Plain black or navy shorts/skorts

Plain black or navy leggings/jogging bottoms

Azure blue t-shirt & hoodie

(logo option available)

Trainers or plimsols

Long hair tied back

One pair of single stud earrings

No other jewellery or hair accessories



Please utilise our Uniform Exchange outside the front of school. There is lots of good quality clothing with the school logo.

WE DO NOT HOLD ANY LOST PROPERTY IN SCHOOL SO PLEASE NAME EVERYTHING. UNNAMED ITEMS WILL BE ADDED TO THE UNIFORM EXCHANGE.

Please bring weather appropriate clothing everyday. We will be outside for break and lunchtime in almost all weather!

Supporting Transitions

We know that transitions can bring about a range of emotions. Our transition offer ensures that your child feels as familiar and settled as possible during a period of change.

We offer: Move up morning, Information sessions, staff profiles and opportunities to meet the teachers in September

Additional meetings with staff where required

Rising Reception: Stay and Play sessions and a teddy bears picnic

In- year transitions: Pupil tours, taster days and transition quests





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What to bring

Reception- children will need a school book bag and a water bottle everyday. They will need a packed lunch if they are not having a meal provided by the school. Children will be provided with a piece of fruit for their morning breaktime snack and if you are registered with cool milk, they will receive a glass of milk.

Key Stage One- children will need a school book bag and a water bottle everyday. They will need a packed lunch if they are not having a meal provided by the school. Children will be provided with a piece of fruit for their morning breaktime snack. Year 2 pupils are invited to bring in a fabric pencil case with; a pencil, ruler, rubber, sharpener and glue stick (no scissors or colouring items please)

Key Stage Two- children will need a rucksack and a water bottle everyday. They will need a packed lunch if they are not paying for a school meal (or entitled to a KS2 school meal). KS2 children need to bring a healthy snack for morning and afternoon snack time. This should be a piece of fruit, or a cereal bar, rice cakes or bread sticks. Crisps, chocolate bars etc are not permitted. KS2 children are invited to bring in a fabric pencil case with; a pencil, ruler, rubber, sharpener, blue biro, glue stick and highlighter (no scissors or colour items please). Please ensure the pencil case you provide comfortably fits all stationery items inside.

All pupils- Children need weather appropriate clothing for outdoors as we will go outside in almost all weather for break and lunchtime. Please note that children must bring water only to school (no squash or fizzy drinks). **Toys and teddies are not permitted in school.**

PLEASE NOTE THAT DUE TO SEVERE ALLERGIES WE ARE A NUT FREE SCHOOL



Attendance

We are proud of our pupils attendance and being in and ready for school is an important life skill and allows your child the best start for success.

Illness and Absence

If your child is feeling unwell please use the guidance from the NHS regarding to make a decision as to whether they should attend school: [Is my child too ill for school? - NHS \(www.nhs.uk\)](https://www.nhs.uk).

Unless contagious, or feeling significantly unwell/have a temperature, we advise you to send your child into school. We will monitor them and get in touch with you if we feel they are too ill to complete the day. If your child is not attending school, please phone and leave a message or alternatively send a message via the Arbor App by 9:00am each day of absence. Please avoid booking medical appointments during school time. Medicine will be administered during the school day at the school's discretion.

First Aid

Staff complete annual first aid training in school and will administer first aid as needed during the school day. If your child bumps their head we will call you to inform you and follow up the phone call with a notification via Arbor. Bumped head guidance is also available on



My child's learning

During the first week of term, you will receive a curriculum grid via Arbor which shares details about your child's learning each term. This will include information about learning across the curriculum as well as key vocabulary and how to support at home.

Parents Evenings

These will be held in the Autumn and Spring term and give you an opportunity to look through your child's books and find out about how they are getting on in school. Booking information will be sent out in advance of the dates via Arbor.

Meeting the class teacher

In the morning, if you have information for your child's class teacher, please inform the member of staff on morning duty on the play-ground. If you'd like to arrange a meeting with the class teacher, please arrange this by emailing the school office.

School communication

Please ensure that the school office has up to date information for your emergency contacts and email addresses. We are as paperless as possible and endeavour to send most of our communication digitally using Arbor. Please ensure you are set up to receive information from school about your child's learning and any upcoming events and information. School lunches **must** be pre-ordered in advance through your child's parent portal on Arbor.

Class WhatsApp groups

The WhatsApp class groups are a helpful reminder for PE days and other events. Whilst groups are not officially linked to the school, our 'dealing with Unacceptable Behaviour' policy still applies to comments posted on these groups.

Official communication from the school will only be sent via Arbor so if you have queries or concerns please direct these via the school office by phone or email.



Contacting the school

We pride ourselves on the relationships with our families and know that partnership with parents has a positive impact on children's happiness and success. Within this booklet is our 'communication flowchart' (see next page of our booklet).

This flowchart ensures that we can deal effectively with any questions and queries you have swiftly and allows you to access the right person for the support you need.

Please also remember, that we are also here to help. Please contact the school office admin@winterslow.wilts.sch.uk or phone 01980 862446 and we will be happy to assist you.

Communication Flowchart

At Winterslow, we value the importance of effective communication with our families and the support it provides in developing our pupils. The staged approach below is designed to support effective communication and provide clarity when you need to contact the school. This approach aims to support both families and staff, and allow opportunities to resolve any concerns efficiently and effectively.

Communication refers to both the sending and receiving of information, such as email and letters, and verbal communications such as telephone conversations and face-to-face meetings. In order to ensure a successful exchange of information, it is important that all parties are mindful of our school approach.

Responses will be provided in a timely manner and we appreciate your patience as staff prioritise teaching during the school day. Brief minutes will be written during meetings to ensure clarity in information sharing and document details and any actions. We ask parents to be respectful and recognise that confidentiality may limit information that can be shared from school to parents, including consequences for other pupils' behaviour.

Step One

This is the first point of contact between families and the school.

The table below helps you to decide whether the communication requires the attention of your child's class teacher or if the school office is more appropriate.

Teachers are available most days after school to arrange an appointment. Alternatively, your query can be emailed to the school office to be forwarded for the attention of the class teacher.



To be addressed with class teacher

- Home-learning queries
- Behavioural issues/concerns
- Learning & academic progress queries
- Home/pastoral/friendship concerns
- Class specific information
- Special Educational Needs
- Adjustments in class

To be addressed with the School Office

- School events information
- Changes to the usual school day (please check the newsletter first)
- Reporting absence/attendance queries
- Medication/first aid/appointments
- School meal or Arbor queries
- Enrichment queries-music, sport, trips etc

Step Two

Please ensure that you have referred to Step One before you proceed.

If further support is required, the following members of the leadership team are available to support.

Appointments and correspondence must be sent via the school office.



SEND/ Inclusion matters

- Escalated SEND concerns
- Ongoing SEND correspondence
- Parent and family support
- Pastoral care

Headteacher/Deputy Headteacher

- Escalated behaviour concerns
- Escalated learning concerns
- Attendance
- Safeguarding

Step Three

If a matter needs further attention, or you feel that your concern has not been effectively addressed, please refer to our complaints policy. Stage One complaints must be submitted in writing to the Headteacher. Complaints cannot be escalated to Stage Two until Stage One has been completed.

[Pickwick Academy Trust - Trust Policies](#)





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This is how we 'Sparkle'

As a school we believe children 'sparkle' and thrive through positive relationships with those around them. Our behaviour policy (available on our website) provides a detailed overview of our culture and expectations.

For our children, our learning behaviours are linked to our 'sparkle powers'. Each power represents a positive behaviour and children work collaborative as a class to accumulate their stars together. When each class have filled their sparkle jar, the class decide on a 'sparkle treat' reward together.

EMERALD POWER



Perseverance
Courage
Humility

MOONSTONE POWER



Creativity
Uniqueness
Joy

SAPPHIRE POWER



Concentration
Resilience
Responsibility

TOPAZ POWER



Collaboration
Justice
Respect

DIAMOND POWER



Independence
Resourcefulness
Trust

RUBY POWER



Love
Compassion
Service

Wrap around childcare provision- WASPs

WASPs is our externally provided wrap around provision and provide childcare:

7:30am-8:30am (Monday-Friday)

3:00pm-5:30pm (Monday-Thursday)

We recognise the importance of wrap around care for many families. We ask that you email both Ellie from WASPs and the school office regarding enquiries for spaces so we can ensure there is availability to meet your needs.

Ellie: waspsatwinterslow@gmail.com

School: admin@winterslow.wilts.sch.uk



Service families

As part of our Service offer for families we have a successful service club run by an experienced Thrive teacher. As a small school with our families at the heart, we personalise our offer to the needs of each family and child. In liaison with you as parents, we ensure we offer support and advice to ensure you and your child feel supported and continue to 'sparkle' as part of our school community.

If you are new to our school community, your child may qualify for SPP funding if:

1. One parent is currently serving in the regular armed forces, including full-time reserve commitments.
2. One parent died while serving in the armed forces, and the child receives a pension under the Armed Forces Compensation Scheme or the War Pensions Scheme.
3. Your child has been registered as a 'service child' in the January school census at any point since 2016.

To find out more, please contact our Inclusion Manager Mrs Groth via the school office: admin@winterslow.wilts.sch.uk

School Travel

Please be mindful when travelling to and from school. We have bike racks available for children who wish to scoot or cycle to school. Parking is available opposite the school and we kindly ask that **all families cross the road using the dedicated crossing.**

Please do not turn around in the bus bay or car park entrance and be considerate of our neighbours when parking/driving during busy school times.

We are proud to be part of the Wiltshire WOW walk to school scheme: [WOW - The Walk to School Challenge](#). [Free for Wiltshire schools. : Wiltshire Healthy Schools](#)

Smart Device free school

We are proud to be a Smart Device free school. Pupils are not permitted to bring in mobile phones or any watch devices which include features for communication/photos/videos.

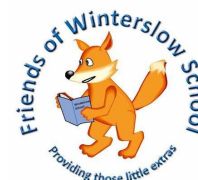
We encourage parents to join the Smartphone free parent community here: [Sign the Parent Pact](#)



FOWS

Our school FOWS (Friends of Winterslow School) are a wonderful team who support the school with fundraising events which help to bring that extra 'sparkle' for our pupils. We are always looking for additional members on our FOWs team. Whether you can donate even just an hour here or there, the additional support is greatly appreciated. Please get in touch with Lisa winterslowfows@gmail.com for further information and to attend one of our upcoming meetings.

Are you able to offer match funding? Often businesses are able to match fund the money raised by our FOWs team. If your employer offers match funding please contact Lisa on winterslowfows@gmail.com as this is a great way to further our fundraising efforts.





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Enrichment- Our school pool

We are extremely lucky at Winterslow to have an on site heated swimming pool which we use for swimming lessons for all year groups between May and October each year.

Whilst swimming is part of the Primary Curriculum at the end of a child's journey with us, we are pleased to offer beyond this entitlement with weekly swimming lessons for all pupils in our school.

We have on site changing chalets and trained staff to provide the sessions.

Families within our school community are welcome to use the pool after school hours and during the weekends and school holidays if they are part of our annual swimming club membership.

Membership includes full training and safety information and enables full use of the facilities outside of school hours.



Enrichment- Clubs Offer

We have a range of clubs available to support our enrichment for our children. Some clubs run at lunchtimes with staff including gardening, sports and wellbeing.

Sparkle time runs on a Friday and provides enrichment opportunities for all our children from Year One– Year Six. Sparkle time projects include; Coding, Art projects, Spanish, Dance choreography, music production and more!

We also offer paid after-school clubs which can be booked directly with the provider. Our current offer is;

Mad Science Club (Tuesdays), Football club (Thursdays) and Performing Arts club (Fridays)

Please contact the school office for further information about our after-school clubs



Enrichment- Music Lessons

As part of our curriculum offer, pupils have music lessons in school as part of our school curriculum. This includes; singing, using tuned and untuned instruments and exploring a range of music genres.

We also offer a wide range of extra curricular enrichment music lessons with specialist teachers for pupils across the school including; rock steady band, singing, piano, guitar, drums, woodwind and brass.

If you are interested in signing your child up for music lessons, please email the school office for further details.

Enrichment- Forest Fridays



We are really excited to offer all our pupils Forest Fridays with our experienced staff. Our 'Forest Fridays– things to do by the time you are 11' offer has been designed by our school and each year group earns their badges through activities and experiences during their sessions.

A letter providing more information about your child's forest school sessions will be sent out in preparation for their block of sessions.

Children need to wear their PE t-shirt and jumper, PE trousers (not shorts) and appropriate outerwear for the weather and bring spare footwear or wellington boots.

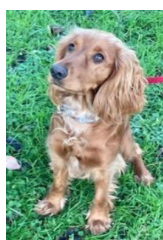
We also regularly utilise the wonderful rural environment surrounding our school. Planned outdoor learning dates will be sent via the school office to let you know when these lessons are due to take place.

We are always keen for parent volunteers to support our Friday sessions. If you are able to come along and help us, please get in touch via the school office.

Enrichment- Birthdays

We love celebrating birthdays in school and are keen for children to share their special day in school. Your child is welcome to come into school in their own clothes on their birthday (or a date near to their birthday).

Instead of sweets, we ask children to donate a book (new or preloved). We will add a special book certificate with their name and birthday and it will be added to the class library for everyone to enjoy.



Enrichment- Our school dog

At Winterslow, we are very pleased to introduce Poppy, our Wellbeing dog. Poppy is owned by Mrs Malcolm and her family and is also part of our Staff team at Winterslow. Poppy visits school a few days a week. She has been coming into school since she was a puppy and is very familiar and comfortable with the hustle and bustle of a school environment.

Poppy is well loved by all of our staff and children and enjoys visiting classes, going for walks on the Rec, sitting in her bed during collective worship and having a big fuss from everyone as she takes a walk around the school.

We also have our new therapy dog Inish and his owner, joining us in school for Wellbeing Wednesdays.



Why Home Learning?

Research from the Education Endowment Foundation shows that homework has a positive impact (up to an additional 5 months progress) on children's learning and achievement. Homework which is purposeful and linked to current learning has the most significant impact.

Home Learning at Winterslow

At Winterslow we plan homework tasks which build on children's current learning in class. We ensure tasks are an opportunity to practise learning, are time efficient, and can be completed with increasing independence as children move through the school.

Support with Home Learning

At Winterslow we are happy to arrange 1:1 parent and child sessions to provide guidance and advice to support home learning. Feedback from these sessions has been really positive and parents have felt more confident to support their child at home.

If you would like to arrange a session with your child's class teacher, please contact the school office.

Consistently incomplete home learning

Organisation and time management are important life skills and as adults we should support children to develop strategies to develop these skills. Using the provided timetable template is helpful for children (and parents) to map out time for completing tasks at home. We understand that there may be a few times when home learning is missed. Where children are consistently not completing their home learning we will provide additional opportunities for children to complete their learning in school. We will liaise individually with parents, especially those with additional needs, to offer support.

We thank you for your continued partnership with your child's learning at Winterslow

Home learning by year group

Robins

Once children have settled in September, your child will have a decodable reading book and a reading for pleasure library book to share with you at home a minimum of 5 times a week.

Additional resources will also be shared to support phonics and maths at home.

We hold regular parent workshops to provide support for you to enable you to help your child successfully at home.

Skylarks and Wrens

A decodable reading book and a reading for pleasure library book to share with you at home (x5 a week).

Additional resources will be shared to support phonics and early reading at home.

Your child has a personal login to access to our NumBots platform which supports addition and subtraction fluency.

We hold regular parent workshops to provide support for you to enable you to help your child successfully at home.

Key Stage Two

Children will bring home a reading book to read at home with the expectation of reading a minimum of 5 times a week and recording this in their reading record book. This may be to an adult or to themselves but please ensure their record book is signed. This allows us to monitor the support they are receiving and liaise with you if additional support is required.

Maths home learning will be set each week (on Emile for Y3/4 and on LBQ Y5/6). We encourage children to complete this as independently as possible. They are welcome to make notes/workings out on paper if this is helpful.

Spelling home learning will be set on Emile spelling. Your child will be provided with a personal login to access the platform at home. Homework will be set weekly and additional spelling practice through games is also accessible via the platform.

*Swallows home learning will be adjusted across the year.

Emile Platform for spelling and Maths: [Emile Web Edition](#) also available via app on smart devices.

Learning by Questions platform: [Learning by Questions](#)

NumBots: [Numbots Game](#)



Penalty Notice Fines for School Attendance Changes

The Government National Framework for Penalty Notices, the following changes will come into force for Penalty Notices issued from September 2024 onwards

Per Parent, Per Child

Penalty Notice Fines will be issued to each parent for each child that was absent.

For Example: 3 siblings absent for term time leave, would result in each parent receiving 3 separate fines.

When will a Penalty Notice fine be issued?

Penalty Notices will be considered for 5 Consecutive days of term time leave or 10 sessions of unauthorised absence in a 10-week period (in the same or over different academic years).

First Offence

The first time a Penalty Notice is issued for Term Time Leave or Irregular Attendance the amount will be: £160 per parent, per child paid within 28 days. Reduced to £80 per parent, per child if paid within 21 days.



Second Offence (within 3 years)

The second time a penalty Notice is issued for Term Time Leave or Irregular Attendance the amount will be: £160 per parent, per child paid within 28 days.



Third Offence (within 3 years)

The third time an offence is committed for Term Time Leave or Irregular Attendance a Penalty Notice will not be issued, and the case will be presented straight to the Magistrates' Court.

Magistrates' fines can be up to £2500 per parent per child. Cases found guilty in Magistrates' Court can show on the parent's future DBS certificate, due to 'failure to safeguard a child's education'.

WINTERSLOW PRIMARY SCHOOL

PUPIL PREMIUM: ARE YOU ELIGIBLE?



HOW COULD MY CHILD BENEFIT THROUGH THE SCHOOL'S PUPIL PREMIUM FUNDING?

Schools in England get extra funding from the government to help them improve the outcomes of children who are eligible for pupil premium.



**FREE SCHOOL
JUMPER, PE T-
SHIRT AND PE
HOODIE PER YEAR**



**ACCESS TO ONE
FREE EXTRA-
CURRICULAR CLUB
PER YEAR**



**DISCOUNTED
PRICES FOR
SCHOOL TRIPS**



**ADDITIONAL
FOCUSSED
SUPPORT IN THEIR
LEARNING**

If you receive income support, tax credits or other benefits, your child may be eligible for pupil premium funding.

Please go to <https://parentportal.wiltshire.gov.uk/web/portal/pages/home> to apply.



www.winterslow.wilts.sch.uk



admin@winterslow.wilts.sch.uk